

**FBCNB Student
Ministry
Volunteer Information
and Application
2018-2019**



Dear Potential Student Ministry Volunteer:

I'm glad you're interested in working with our student ministry!

We are always looking for volunteer leaders to serve on our team in the student ministry. We believe that solid ministry is built on relationships between caring adults and students. Relationships are key to students feeling loved and understanding God's love in practical ways. Relationships lead to real spiritual growth in a student's life.

The quality of our ministry team is very important. We are looking for men and women who have a commitment to Christ and a desire to care for students. With the aid of prayer and consideration, please read the enclosed material. I encourage you to check out one of our Wednesday night services or small groups before making your decision. Then fill out the application. Because we place great value on this ministry and our students, we place great value on our team.

Once I have received your application, I will call you to schedule an appointment. All information will be kept strictly confidential. In the meantime, please feel free to come and observe our Wednesday night services or small groups.

Student ministry is a great way to invest your time and serve the Lord! I'm looking forward to meeting with you and spending some time talking about your hopes and desires for ministry. If you have any need to reach me, please feel free to call or email.

Blessings,



Michael Van Gorp
Student Minister

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Mission, Vision and Values

Mission Statement

Leading Students to Jesus.

Vision Statement

FBC New Braunfels Student Ministry wants to partner with parents, the spiritual leaders of the home, to help students to glorify God with authentic worship, become disciples who make disciples, reach the lost students and parents in our community and beyond, welcome them into our family with open arms, and discover our God-given purposes and gifts together.

Values

Values are descriptive words that reflect our attitudes, styles, and beliefs that influence our purpose. We try to incorporate these key elements into our programs and our lives. It is all built on ***RELATIONSHIPS***.

Relational Approach

Encouragement

Laughter/Humility

Acceptance/Love

Trust and Dependence on God

Involvement of Students and Investment in Leaders

Outreach Orientation

Nurturing

Spiritual Development

Hospitable/Home-Like Atmosphere

Integrity

Parent Partnerships

Servanthood

Programs

Small Groups – Sunday, 9:30-10:45 A.M.

Small Groups drive discipleship in our ministry. We currently have six different small groups based on age(7th-8th, 9th-10th, 11th-12th) and gender. Small Groups allow students to build relationships with one another and with adult leaders who will help them in their discipleship journey. In small groups students will hear and learn God's Word. They will also be ministered to and cared for.

BELIEVE (πιστεύω) - Wednesday, 6:00-7:00 P.M.

This is our weekly large-group gathering. The name comes from John 20:31. It is the front door to our ministry and is designed to be a great experience for all students including visitors. From the time a student enters the room they are surrounded with friendly faces and a fun atmosphere. This program shatters the "church is boring" stereotype and helps students celebrate life. Students are encouraged to be a part of student leadership teams that help make Wednesday nights happen.

Trek/Journey Breakout Groups – Wednesday, 7:00-7:45 P.M.

(7th-8th Grade) and Journey (9th-12th Grade) Breakout Groups are an extension of our AWANA ministry. Following the AWANA curriculum, students will be challenged to develop spiritual habits such as personal Bible study and memorization, prayer, and the sharing of their faith. In the spring we will look at adding different breakout groups based on a need for student training.

Events

Fall Retreat – November 2-3, 2018

The Fall Retreat is a weekend camping getaway for students. Students will get to enjoy fishing and sitting around the campfire. We will also have times of worship and Bible study.

Impact Mid-Winter – December 27-29, 2018

Details coming soon.

DNow Weekend – March 1-3, 2019

DNow is our big spring event. This weekend provides students with the opportunity to take part in an amazing worship experience, serve in the community through service projects, fellowship with other students their age, and study God's Word together. DNow takes place from Friday night through Sunday morning.

Impact Youth Camp – June 24-29, 2019

During the summer we attend Impact Youth Camp at Letourneau University in Longview, Texas. This camp is different than most. Impact Camp is geared for discipleship. High school student leaders have the opportunity to serve and lead at camp. They get training the weekend before and then get immediate practice teaching and serving.

Student Mission Trip – Summer 2019

Every summer our students have the opportunity to take part in a mission trip just for students. Our mission philosophy is based on Acts 1:8. Jesus calls us to be His witnesses in Jerusalem (home), Judea (state), Samaria (other state), and the end of the earth (international). This year we will be going on an out of state mission trip.

One-Time Events

Throughout the entire year we do many other events. All of these events serve a specific purpose. Some provide opportunities for students to grow in their faith. Other events provide students the opportunity to invite a friend that may not know the Lord.

How Can You Change the World

Changing the world happens one student at a time. Students do not connect to programs; they connect to people. The most effective way to influence students is through significant relationships with key people in their lives. Our goal is to develop leaders who minister to students.

Students need adults who will:

- Love God and live for Him
- Be interested in their lives
- Take initiative to spend time with them
- Pray for them
- Be real
- Say encouraging words
- Believe in them
- Laugh
- Go to “their world”
- Remember their names and care for them
- Share God’s love through personal experience
- Be consistent to the programs
- Be patient
- Enjoy life

If you are an adult who is willing and able, please spend a few minutes going through the following volunteer job descriptions to see where you feel God could best use you to change the world. Then, read and understand the FBCNB Child Protection Policy. Lastly, complete and submit the volunteer application. You will be contacted by the student pastor to set up an interview. Thank you for your interest in serving God’s kingdom through student ministry.

Job Descriptions

Small Group Leader

On Sunday Morning

- Be well prepared each week to lead class in both teaching time and open discussion of the lesson. All leaders use the “Gospel Project” curriculum. Outside materials should be approved by the student pastor
- Discuss current events, student’s weeks, and general relationship building with students
- Promote church wide and student ministry activities
- Personally speak to every student that comes to class
- Welcome visitors and include them in discussion time
- Keep accurate attendance records every week

Beyond Sunday Morning

- Live a godly life in every capacity grounded in the Word of God and prayer
- Attend monthly leadership meetings on the 1st Wednesday of every month (except June and July)
- Maintain relationships with students by calling students, sending letters/postcards/emails, attending games/events they are involved in
- Follow up every week on every visitor to your class that week with a phone call or text thanking them for coming
- Keep students updated on current events in the student ministry
- Do a service project and host a fellowship for your group once a semester

Breakout Leader

A Breakout Leader is similar to a Small Group leader in that they should have a strong relationship with Christ, study and prepare the material ahead of time, pray for those entrusted to them, and show up on time. Breakout leaders will start by teaching the Trek and Journey curriculum. In the spring, teachers will be able to branch out and teach on topics that they feel called to and get approved by the student pastor.

- Be well prepared each week to lead class in both teaching time and open discussion of the lesson. Leaders use the “AWANA” curriculum. Outside materials should be approved by the student pastor
- Personally speak to every student that comes to class
- Welcome visitors and include them in discussion time
- Be able to clearly articulate the gospel

Chaperone

Chaperones are responsible adults who can keep an eye on students while hanging out and having fun. They can balance fun and relationship building with being the adult in the room. Chaperones may also need to drive students to and from events. Drivers need to be approved by the office before they will be allowed to drive students on any church sanctioned events.

Responsibilities:

- Know and understand the details of the trip and event
- Show up on time(15 minutes early) to every event or trip
- Echo the values of the student ministry
- Be an extension of the student pastor
- *Camp sponsors will also need to be prepared to help lead a family group

Prayer Team Member

Our ministry needs to be bathed in prayer. If you look back at all of the great revivals, most started with teenagers and young adults and they all started with prayer. Our prayer team is made up of committed individuals who will pray daily for our student ministry.

Responsibilities:

- Commit to prayer for our student ministry (mission, vision, and values)
- Pray for our students by name
- Pray for pastors and small group leaders
- Pray for our programs and events
- Pray for list of specific prayer requests
- Pray for revival to take place in our local schools
- Coordinate prayer opportunities for the church during big events such as DNow and Camp

What You Can Expect from Our Church

- Family
- Structure and Leadership
- Encouraging Words
- Training and Learning Opportunities
- Prayer and Accountability
- Challenge to Develop Your Ministry
- Materials necessary to do your ministry

FBCNB Child Protection Policy

General Purpose Statement

First Baptist Church seeks to provide a safe and secure environment for the children who participate in our programs and activities. By implementing the practices below, our goal is to protect the children of First Baptist Church from incidents of misconduct or inappropriate behavior while also protecting our staff and volunteers (workers) from false accusations.

Definitions

For purposes of this policy, the term “child” or “children” includes all persons under the age of eighteen (18) years. The term “worker” or “volunteer” includes both paid and unpaid persons who work with children.

Selection of Workers

It is our goal that all persons who desire to work with the children participating in our ongoing programs and activities will be screened. This screening includes the following:

a) **Six Month Rule**

No volunteer will be considered for any volunteer position involving contact with minors until she/he has been involved with First Baptist Church for a minimum of six (6) months. This time of interaction between our leadership and the applicant allows for better evaluation and suitability of the applicant for working with children.

b) **Written Application**

All new workers or volunteers seeking to work with children must complete and sign a written application in a form to be supplied by us. The application form will be maintained in confidence on file at First Baptist Church.

c) **Personal Interview**

Upon completion of the application, a face-to-face interview may be scheduled with the applicant to discuss his/her suitability for the position.

d) **Criminal Background Check**

A national criminal background check is required for all workers (regardless of position) and volunteers as defined above.

A disqualifying offense that will keep an individual from working with children will be determined by the appropriate responsible church pastor or their designee on a case-by-case basis in light of all the surrounding circumstances. Generally,

convictions for an offense involving children and/or for offenses involving violence, dishonesty, illegal substances, indecency and any conduct contrary to our mission will preclude someone from being permitted to work with children. Failure to disclose a criminal conviction on the application form will also be a disqualifying event.

The background check authorization form and results will be maintained in confidence on file at First Baptist Church.

Two Adult Rule

It is our goal that a minimum of two adult workers will be in attendance at all times when children are being supervised during FBCNB sanctioned programs and activities. We do not allow minors to be alone with one unrelated adult in any activity unless in a counseling situation.

Responding to Allegations of Child Abuse

For purposes of this policy, “child abuse” is any action (or lack of action) that endangers or harms a child’s physical, psychological or emotional health and development. Child abuse occurs in different ways and includes the following:

- **Physical abuse** – any physical injury to a child that is not accidental, such as beating, shaking, burns, and biting.
- **Emotional abuse** – emotional injury when the child is not nurtured or provided with love and security, such as an environment of constant criticism, belittling and persistent teasing.
- **Sexual abuse** – any sexual activity between a child and an adult or between a child and another child at least four years older than the victim, including activities such as fondling, exhibitionism, intercourse, incest, and pornography.
- **Neglect** – depriving a child of his or her essential needs, such as adequate food, water, shelter, and medical care.

Childcare workers may have the opportunity to become aware of abuse or neglect of the children under our care. In the event that an individual involved in the care of children at First Baptist Church becomes aware of suspected abuse or neglect of a child under his/her care, this should be reported immediately to the appropriate responsible church pastor or their designee for further action, including reporting to authorities as may be mandated by state law.

In the event that an incident of abuse or neglect is alleged to have occurred at First Baptist Church or during our sponsored programs or activities, the following procedure shall be followed:

1. The parent or guardian of the child will be notified.
2. The worker alleged to be the perpetrator of the abuse or misconduct will immediately be placed on leave from working with children, pending an investigation, and instructed to remain away from the premises during the investigation.
3. Civil authorities will be notified, and First Baptist Church will comply with the state's requirements regarding mandatory reporting of abuse as the law then exists. First Baptist Church will fully cooperate with the investigation of the incident by civil authorities.
4. Our insurance company will be notified, and we will complete an incident report. Any documents received relating to the incident and/or allegations will immediately be forwarded to the insurance company.
5. The Senior Pastor or his designee will be our spokesperson to the media concerning incidents of abuse or neglect, unless he or she is alleged to be involved. We will seek the advice of legal counsel before responding to media inquiries or releasing information to the congregation. All other representatives of the church should refrain from speaking to the media.
6. A pastoral visit will be arranged for those who desire it.
7. Any person who is not found innocent of the alleged abuse or misconduct will be removed from their position working with children or youth.

Open Door Policy

Classroom doors are all equipped with a window in the door. Doors should never be locked while persons are inside the room.

Sick Child Policy

It is our desire to provide a healthy and safe environment for all of the children at First Baptist Church. Parents are encouraged to be considerate of other children when deciding whether to place a child under our care. In general, children with the following symptoms should NOT be dropped off:

- Fever, diarrhea, or vomiting within the last 24 hours;
- Green or yellow runny nose;
- Eye or skin infections; and/or
- Other symptoms of communicable or infectious disease.

Children who are observed by our workers to be ill will be separated from other children and the parent or guardian will be contacted to request that the child be picked up for the day.

Medications Policy

It is the policy of First Baptist Church not to administer either prescription or non-prescription medications to the children under our care on campus. Medications should be administered by a parent. Parents are reminded of our sick child policy.

Exceptions to the medications policy may be granted to parents of children with potentially life-threatening conditions (such as asthma or severe allergic reactions). Parents of such children should address their situation with the appropriate responsible church pastor or their designee to develop a plan of action.

*We are currently adding an exception for off-campus events.

Discipline Policy

It is the policy of First Baptist Church not to administer corporal punishment, even if parents have suggested or given permission for it. In the case of an altercation between children, adults will use appropriate measures to restrain the aggression. There should be no spanking, grabbing, hitting, or other physical discipline of children. Workers should consult with the appropriate responsible church pastor or their designee if assistance is needed with disciplinary issues.

Restroom Guidelines

Children below kindergarten should use a classroom bathroom if one is available. If a classroom bathroom is not available, workers should escort a group of children to the hallway bathroom. A worker should never take a child to the bathroom alone. The workers should check the bathroom first to make sure that it is empty, and then allow the children inside. The workers should then remain outside the bathroom door and escort the children back to the classroom. If a child is taking longer than seems necessary, the worker should open the bathroom door and call the child's name. If a child requires assistance, the workers should seek additional adult help prior to assisting a child. When assisting a child prop open the bathroom door, and leave the stall door open.

For the protection of all, workers should *never* be alone with a child in a bathroom with the door closed and never be in a closed bathroom stall with a child. Parents are strongly encouraged to have their children visit the bathroom prior to each class.

Accidental Injuries to Children

In the event that a child or youth is injured while under our care, the following steps should be followed:

1. For minor injuries, scrapes, and bruises, workers will provide First Aid (Band-Aids, etc.) as appropriate and will notify the child's parent or guardian of the injury at the time the child is picked up from our care.
2. For injuries requiring medical treatment beyond simple First Aid, the parent and/or guardian will immediately be summoned in addition to the worker's supervisor. If warranted by circumstances, an ambulance will be called.
3. Once the child has received appropriate medical attention, an incident report will be completed in the case of injuries requiring treatment by a medical professional.

Training

First Baptist Church will provide training on this child protection policy to all new childcare workers and will strive to provide opportunities for additional training classes or events on a regular basis. All workers are strongly encouraged to attend these training events.

FBCNB Student Ministry

Volunteer Application

Personal Information

Date: _____

Legal Name _____ Preferred Name _____

Street Address _____ DOB _____

City, State, Zip _____

Cell Phone _____

Email Address _____

Preferred method of contact (check all that apply) Phone Call Text Email

Occupation _____ Place of Employment _____

Spouse's Name _____ Anniversary _____

Children's Name(s) and Age(s) _____

Spiritual History

Write a brief testimony about how you became a Christian. _____

Write briefly about significant events in your life that have impacted you spiritually. __

Describe three major ways in which you have grown in your spiritual journey since you became a Christian. _____

What accountability do you currently have? _____

What do you like to do for fun? Do you have any hobbies? _____

Have you been convicted of a criminal offence? Yes No

If yes, please explain _____

We are required by insurance to run background checks on all staff and volunteers.

Are you willing to allow us to run a criminal background check? Yes No

Do you agree to complete our online child safety training? Yes No

Ministry Information

Please indicate which Student Ministry opportunities you desire to serve in:

- | | | | |
|-------------------------------------------------------|----------------------------------|-----------------------------------|------------------------------------|
| <input type="checkbox"/> Small Group Leader | 7 th -8 th | 9 th -10 th | 11 th -12 th |
| <input type="checkbox"/> Trek/Journey Breakout Leader | 7 th -8 th | 9 th -12 th | |
| <input type="checkbox"/> Chaperone | | | |
| <input type="checkbox"/> Prayer Team Member | | | |

Please indicate the date you would be available to begin _____

List all previous church and non-church work involving students

<u>Church or agency</u>	<u>Address</u>	<u>Position</u>	<u>Dates</u>
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List any gifts, training, education, or interests which will help you in your ministry to students

Why do you want to be involved with the student ministry? _____

What are some of your expectations of the student ministry staff? _____

References

Provide two references that we may contact regarding your desire to serve in Student Ministry.

1. Name _____ Phone _____

How do you know this reference? _____

2. Name _____ Phone _____

How do you know this reference? _____

The information contained in this application is correct to the best of my knowledge. I, the undersigned, give my authorization to First Baptist Church New Braunfels to release any and all records or information relating to working with minors. First Baptist Church New Braunfels may contact my references and appropriate government agencies as deemed necessary in order to verify my suitability as a youth worker. I understand that the personal information in this application will be held confidential by the professional church staff.

Signature _____ Date _____

Student Ministry Volunteer Commitments

After observing the ministry, spending time in prayer, and discussing with my family the commitment involved with being a student ministry volunteer, I choose to commit to the following:

- I acknowledge the lordship of Jesus Christ in my life and have a personal relationship with him.
- I am committed toward growing and maturing my relationship with God through quiet times, active attendance in church, and involvement in accountable relationships.
- I am committed to choices and a lifestyle that are both godly and “above reproach,” knowing that my lifestyle is a model for students.
- I am making a commitment to the student ministry for at least a school year.
- I will attend monthly volunteer meetings.
- I understand the mission, vision and values of our student ministry and commit to help fulfill them and care for the students God brings to our ministry.
- Because I am making a significant commitment and my presence is important, I agree to be consistent and on-time to the programs I commit myself to.

I am making a commitment to at least one of the following:

- | | | | |
|-------------------------------------------------------|----------------------------------|-----------------------------------|------------------------------------|
| <input type="checkbox"/> Small Group Leader | 7 th -8 th | 9 th -10 th | 11 th -12 th |
| <input type="checkbox"/> Trek/Journey Breakout Leader | 7 th -8 th | 9 th -12 th | |
| <input type="checkbox"/> Chaperone | | | |
| <input type="checkbox"/> Prayer Team | | | |

Name _____

Signature _____

Date _____